## GSAN Committee Meeting Minutes: Thursday, June 17th, 5:00PM

**Meeting Agenda:**
1. Welcome and Land Acknowledgement (Kaitlyn)
2. Debrief of May & June Events (Group)
3. Announcement & Transition to New Executive Team (Group)
4. Review of GSAN Feedback Form (Kaitlyn)
5. Open Forum
6. Online Social

## 1.  Welcome and Land Acknowledgement (Kaitlyn)

1. Land acknowledgement done by Kaitlyn.
    1.1. *McGill University is situated on the traditional territory of the Kanien'kehà:ka, a place which has long served as a site of meeting and exchange amongst nations. We recognize and respect the Kanien'kehà:ka as the traditional custodians of the lands and waters on which we meet today.*

## 2.  Debrief of May & June Events (Group)

1. Academic Team (Sujeevini):
    1.1. Wrap-up of MATLAB classes:
        1.1.1. Attendance did decrease as the course progressed, however a fair amount of people did follow the course until its completion.
        1.1.2. Students also provided some constructive feedback to our instructor Jason, who is updating the course to make it more beneficial to students if it is offered again.
    1.2. Career panel:
        1.2.1. Went very well! Had over 20 students in attendance.
        1.2.2. Had a diverse group of panelists and good discussion during the session.
        1.2.3. Many thanks go to Suijian for this event!
    1.3. 5-Minute Methods competition:
        1.3.1. Initially concerned that not many students would sign up, but while registration was open about a dozen students signed up to participate.
        1.3.2. Might be a good event for the incoming academic team to plan again as there was a good amount of interest.
    1.4. Overall output was good! Thanks from Sujeevini to the Academic Officers. Also thanks to Elly for coordinating the language classes.

2. Sustainability Team:
    2.1. Online cooking event (Simon):

        2.1.1. Turnout other than GSAN sustainability team was 1 person. Dan did a great job hosting the session, but only had 2 students cooking.

        2.1.2. In the future we could have a similar event in person, perhaps in the MNI kitchen which could be fun.

        2.1.3. Virtual cooking events are pretty tricky.

        2.1.4. Dan (host) enjoyed hosting it (despite the low attendance) and would be down to do it again.

        2.1.5. May depend on what the dish is (for example we have done a cooking event featuring cookies in colder weather, which worked out well).

3. <u>Social Team (Sia):</u>
    3.1. Social Scavenger Hunt:
        3.1.1. There were 2 participants, and they won prizes.

## 3. **<u>Announcement & Transition to New Executive Team (Group)</u>**

1. For committee members and institute representatives (i.e. anyone who is not an Executive), the term goes until the end of summer (elections in the Fall).
    1.1. However, activities are much more scaled back in the summer, and it's not expected to plan new events every week. But you are welcome to!
    1.2. Keep in mind that the current Executives' term is ending, so if you need help from an Exec you should turn to the new Exec.

2. <u>Introduction of 2021-2022 Executive Team</u> (announced at the General Assembly):
    **2.1. Sujeevini is elected as GSAN President.**
    **2.2. Simon is returning as VP Finance.**
    **2.3. Zeeshan is the new VP Academic.**
    **2.4. Sujata is the new VP Communications & Outreach.**
    **2.5. Congratulations to the new Execs!**
    2.6. All new Execs are now in Slack, so members can reach them if they need help.
    2.7. If you have any open/ongoing initiatives that you're leading, just a reminder to see those through or wrap them up until the end of the summer.
    2.8. <u>Questions:</u>
        *2.8.1. Do Biweekly Blasts still go out during the summer?*
            2.8.1.1. We have one more on the June 28th!
            2.8.1.2. Kelsey said she is OK to do more of them if there's new info to share but we can also refer to Sujata about this.
        *2.8.2. Is anyone running for VP Social?*
            2.8.2.1. Currently the VP Social position is vacant. As there are no social events in the summer, the new Execs can figure out what they'd like to do for that position (for example holding a special by-election in August or group it with the committee elections).
            2.8.2.2. If anyone is interested contact Sujeevini!

**4.  Review of GSAN Feedback Form (Kaitlyn)**

1. We sent out a feedback form to all students to get some feedback on how we did this year.
    1.1. Didn't get many responses but did get some useful comments.
    1.2. Pretty good mix between new and returning students.
2. No one who responded said they didn't come to our GSAN events, which makes sense as those who did not attend any events would not be interested in providing us with feedback.
3. Everyone who responded was integrated in our online community in some way (which is good!) but only about 2/3 of respondents said they used this to ask questions or reach out to their peers.
    3.1. Going forward we can try to casually start more conversations and have discussions (for example on Slack).
4. 100% of respondents said they follow our GSAN social media which is great!
5. Positive feedback regarding the career-oriented events, which is a direction for the new Academic Team.
6. People did notice that at our events (especially social events) the attendance was mostly GSAN members or "regulars" who are friends of committee members/execs.
    6.1. Good idea to have planned into our events how to integrate newcomers with other attendees (for example teams for games).
7. There was a negative skew on feeling connected, which is likely just a feature of being virtual.
8. Good feedback on inclusivity and accessibility, as well as disseminating information (great job to the communications team).
9. GSAN Community Agreement:
    9.1. Only 2/3 of respondents were aware of the existence of the community agreement.
    9.2. Direction for Equity Officers to make sure that the community agreement is known as the standard for all GSAN events and functioning.
10. Questions:
    *10.1. Do we know how many respondents are GSAN Committee members?*
        10.1.1. The form is anonymous, so we don't know as of now how many of the respondents were GSAN Committee members, but we can add that as a question for the next form!

**5.  Open Forum**

1. Claudia has the GSAN socks we ordered in a big box.
    1.1. Sujeevini can take the socks and decide what to do with it, or perhaps distribute it to other Execs for the time being.

**6.  Online Social!**